

The Open Space and Trails Committee met on Thursday, April 3, 2014 at 5:00 p.m. at Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss and if appropriate, take action on the agenda items listed below.

THOSE PRESENT WERE:

Helen Burton	Chair
Sally Antrobus (exc. absence)	Vice-Chair
John Coggeshall	Member
Monica Comeaux (exc. absence)	Member
Debra Harper	Member
Karen Tisdell	Member
Meredith Brant	Assistant City Secretary

1.0 PUBLIC COMMENTS AND ANNOUNCEMENTS

Ms. Burton announced that Marsh Mania will be held Saturday, May 17. Participants will be planting cord grass in Pine Gully between Todville Road and the bay.

Mr. Coggeshall stated that he had spoken to Arthur Chairez concerning the new trail. Since changes to SH 146 are imminent, plans for the trail will need to be reconsidered.

2.0 BUSINESS

2.1 Consider signs/trail markers for use in case of emergency in parks and along trails.

Ms. Burton stated that currently the plan is to purchase and install forty posts along the trails every quarter mile at a cost of \$720. The posts will be painted brown with a color and number as a means of identifying location.

Captain Sean Wright stated that markers are needed for identification of locations along the trails in case of emergencies. This will provide better response time. Another option for a later date would be to install call boxes for emergencies.

Motion was made by John Coggeshall and seconded by Karen Tisdell

To approve the purchase and installation of forty trail markers.

MOTION CARRIED BY UNANIMOUS CONSENT.

Members determined that parks would be identified by the following colors:

Baybrook – blue	Meador – purple	Robinson - green
Brummerhop – yellow	Miramar - purple	Friendship – orange
Hester Garden – pink	Pine Gully – red	Wildlife – turquoise

Motion was made by Karen Tisdell and seconded by Debra Harper

To approve the above colors for identification of trail markers along with numbers in white.

MOTION CARRIED BY UNANIMOUS CONSENT.

2.2 Recognition of volunteers.

Ms. Burton stated that volunteer Tara Canales had done a great job with the planters at Friendship Park.

Motion was made by Helen Burton and seconded by Karen Tisdell

To recognize 1) Tara Canales, 2) Three Dow employees and 3) John Coggeshall with an engraved leaf on the Eco-Star Tree and a Certificate of Appreciation presented by City Council.

MOTION CARRIED BY UNANIMOUS CONSENT.

2.3 Dow grant proposal in an amount up to \$10,000.

Ms. Burton reported that she had attended a Dow grant workshop. The Parks director determined that the best use of the grant would be for a little league field in Meador Park. Expenses include \$2,000 for clay, \$3,000 for backstop and \$5,000 for bleachers.

2.4 Consider updates on the previously discussed items:

Ms. Burton gave the update.

- Little Free Library – installation will be right before pool opens for the summer.
- Planting along the north boundary of Carothers – oleanders have been planted.
- Trash Bash and park work day on March 29 – Mr. Coggeshall reported that there were 275 volunteers and only about a third as much trash as in the past, cleanup was complete by 10:30 a.m.
- Planting bamboo and palm tree – staff does not want these plants.
- Trees planted in memoriam – a tree will be planted in Pine Gully Park the Saturday before Easter, the son will be responsible for watering and has easy access to water.

2.5 Donation requests for memorial benches.

Ms. Burton stated that Beth Dennard wanted to donate two benches in memory of her husband and son. Ms. Burton will pick up the benches from Mr. Del Toro and Ms.

Dennard and friends will put them together and place in Robinson Park between the bridge and Todville.

2.6 Consider park assignments.

Due to the absence of two members, this was deferred until the May meeting.

3.0 ROUTINE BUSINESS – The committee will discuss, consider and if appropriate take action on the items listed below.

3.1 Update on recent and ongoing park activities and improvements.

Community service people did some weeding and planted all the wildflowers except at Robinson Park. Everything planted is supposed to naturalize.

3.2 Approve the minutes of the March 6, 2014 meeting.

Motion was made by Karen Tisdell and seconded by Debra Harper

To approve the minutes as written.

MOTION CARRIED BY UNANIMOUS CONSENT.

3.3 Consider Action Items Checklist which is attached and made a part of this agenda.

Item #10 - Ms. Burton will give the quarterly report to Council on April 15.

Item #12 – One person has never responded as to what she would like to do and one person is interested in repairing signs.

Item #13 – Police funds may cover the cost of trail maps and a volunteer may be interested in the informational sign.

3.4 Consider upcoming meeting dates and agenda items.

The next meeting is May 1.

Agenda items should include:

Signs and trails markers

Memorial benches

Volunteers

Pine Gully Park seating

Grant

Upon motion, the meeting was adjourned at 6:41 p.m.

A handwritten signature in cursive script, appearing to read "Helen Burton", written over a horizontal line.

Helen Burton, Chair

A handwritten signature in cursive script, appearing to read "Meredith Brant", written over a horizontal line.

Meredith Brant, TRMC
Assistant City Secretary